

Loan periods of library materials

Collection	Loan period	Overdue charges	More information
General collection	28 days	0,20 € / day	
Short loans	14 days	2,00 € / day	Only for Metropolia students and staff.
Theses	14 days	0,20 € / day	
Journals	7 days or 0 days (some library units do not offer journal loans)	0,20 € / day	Only for Metropolia students and staff. The latest issue cannot be borrowed.
Videos and DVDs	7 days	0,20 € / day	Only for Metropolia students and staff. The latest issue cannot be borrowed.
Other audiovisual material	7 days	0,20 € / day	Only for Metropolia students and staff. The latest issue cannot be borrowed.
Handbooks and reference material	0 days (or in exceptional cases over night of weekend)	2,00 € / day	

When unpaid fees exceed 10 € (students) or 5 € (external customers), a borrowing ban comes into effect. The maximum cost of simultaneously returned loans is 50 €. The fines can be paid at the library with cash or credit card.